

STEVEN L. BESHEAR
GOVERNOR



ROBERT D. VANCE
SECRETARY

PUBLIC PROTECTION CABINET
DEPARTMENT OF HOUSING, BUILDINGS AND CONSTRUCTION
DIVISION OF PLUMBING
TIM HOUSE, DIVISION DIRECTOR
101 SEA HERO ROAD, SUITE 100
FRANKFORT, KENTUCKY 40601-5405
TELEPHONE: (502) 573-0397
FAX: (502) 573-1058
WEB SITE: WWW.OHBC.KY.GOV

INFORMATION FOR MASTER LICENSE APPLICANTS

This information sheet is prepared to acquaint all applicants with the requirements and procedures necessary to successfully file an application, pass the examination, and obtain the certificate of registration required by Kentucky Law.

An applicant for a Master Plumber's License shall:

- (a) Be at least eighteen (18) years of age,
- (b) Be of good moral character,
- (c) Be a citizen of the United States, or be a resident alien who is authorized to work in the United States; and
- (d) Posses the other qualifications that may be prescribed by administrative regulations of the Commissioner.

The examination fee is one hundred fifty dollars (\$150.00) made payable to **KENTUCKY STATE TREASURER** and must accompany a **notarized** application.

MASTER PLUMBER: The law requires that a plumbing contractor be certified competent by the Plumbing Board before he offers his services to the public. To obtain the certificate he must first submit an acceptable application. The examination fee is \$150.00 and must accompany the application.

The Master Plumber Examination Grade is based on (1) written questions, (2) chart analysis. Time allowed is two and a half (2 ½) hours. A passing grade is required on all phases of the examination.

A master plumber who works with the tools of the trade must also have a journeyman license.

NOTE: APPLICATIONS WHICH ARE NOT COMPLETE ARE WILL BE RETURNED AS UNACCEPTABLE!

IMPORTANT: Examinations are designed to test your knowledge of Kentucky Plumbing Code and Kentucky Law. Regardless of your experience, it is advisable to study the 2007 Kentucky Plumbing Law, Regulations and Code book thoroughly before the examination. **RECIPROCITY:** At the present time the Commonwealth of Kentucky does not have a reciprocal agreement with any State or Municipality as it relates to plumbing licenses.

NOTE: WHEN YOU RETURN YOUR APPLICATION TO THE DIVISION TO GET ON THE SCHEDULE FOR THE NEXT AVAILABLE EXAM DATE YOU WILL NEED TO KEEP THE INFORMATION SHEETS TO REFER TO FOR THE DIRECTIONS AND MATERIAL REQUIRED.

MEMORANDUM

TO: ALL MASTER APPLICANTS FOR LICENSE AS A
PLUMBER IN THE STATE OF KENTUCKY

FROM: TIMOTHY R. HOUSE
DIRECTOR
DIVISION OF PLUMBING

SUBJECT: RESCHEDULING OF EXAMINATION DATES

When an application is submitted to this office it is expected that the applicant is prepared at that time to accept the next available examination date.

Except for unavoidable or last minute emergencies, we will be unable to honor any requests for the rescheduling of your examination date.

When a work schedule conflicts with your assigned examination date and can not be resolved through your employer, an explanation by a letter will be carefully considered and the appropriate action taken.

If you are presently attending a Plumbing Class we suggest that you indicate on your application the earliest date you will be available for testing.

Failure to attend on the assigned exam date without a reason acceptable to this Division, could result in your being rescheduled one year from the date you were first assigned an Examination seat.

Note: WHEN YOUR APPLICATION IS RECEIVED IN OUR OFFICE YOU WILL BE ASSIGNED THE NEXT AVAILABLE EXAMINATION DATE AND NOTIFIED BY MAIL TWO WEEKS PRIOR TO THE EXAM TO CONFIRM THE DATE, TIME AND PLACE.

EXAMS ARE GIVEN MONTHLY, DEPENDING ON THE NUMBER OF PARTICIPANTS.

IT USUALLY TAKES TWO (2) TO FOUR (4) WEEKS TO FIND OUT THE EXAM RESULTS.

**PLEASE DO NOT CALL
THE FRANKFORT OFFICE REQUESTING
YOU'RE SCORES. SCORES WILL NOT BE
GIVEN OVER THE TELEPHONE.**

IF NEEDED OUR FAX NUMBER IS 502-573-1058.



Master Exam Locations and Scheduling

Examinations start at 9 a.m.

A maximum of 2 ½ hours is allowed for completion of the exam.

Master exams are given at KCTCS (Kentucky Community Technical College System) campuses throughout the state several times a year.

Master exam schedule is listed below.

After Sept. 1, 2007, the master exam will be offered at the Frankfort office every Thursday morning at 9 a.m.

Limit of five applicants per examination day.

Applicant is responsible for scheduling his own exam date at least one week prior to taking the exam in the Frankfort office.

Directions to each exam location will be mailed to each applicant, two weeks prior to the exam date.

Directions to the Frankfort Office

DIRECTIONS FROM LOUISVILLE:

I-64 EAST TO EXIT 58; TURN LEFT OFF OF EXIT. GO 2.7 MILES (AT THE 9TH LIGHT IT IS 2.7 MILE, YOU WILL SEE A VALVOLINE INSTANT OIL CHANGE AT THIS LIGHT);

TURN RIGHT ONTO US 460 EAST (**YOU CAN NOT TURN RIGHT ON RED AT THIS LIGHT**) (GEORGETOWN ROAD). GO 1 MILE TO SEA HERO ROAD; TURN RIGHT AND PROCEED TO THE PARKING LOT. WE ARE IN THE BUILDING CLOSEST TO THE HIGHWAY. (ONCE YOU TURN ON 460 THERE ARE ONLY TWO LIGHTS, OUR ENTRANCE IS BETWEEN THE TWO LIGHTS IF YOU MISS OUR ENTRANCE THEN YOU CAN GO TO THE NEXT LIGHT AND TAKE THE FIRST RIGHT AND GO STRAIGHT INTO THE PARKING LOT)

DIRECTIONS FROM LEXINGTON:

I-64 WEST TO EXIT 58; TURNS RIGHT OFF OF EXIT. GO 2.7 MILES (AT THE 8TH LIGHT IT IS 2.7 MILE, YOU WILL SEE A VALVOLINE INSTANT OIL CHANGE AT THIS LIGHT);

TURN RIGHT ONTO US 460 EAST (**YOU CAN NOT TURN RIGHT ON RED AT THIS LIGHT**) (GEORGETOWN ROAD). GO 1 MILE TO SEA HERO ROAD; TURN RIGHT AND PROCEED TO THE PARKING LOT. WE ARE IN THE BUILDING CLOSEST TO THE HIGHWAY. (ONCE YOU TURN ON 460 THERE ARE ONLY TWO LIGHTS, OUR ENTRANCE IS BETWEEN THE TWO LIGHTS IF YOU MISS OUR ENTRANCE THEN YOU CAN GO TO THE NEXT LIGHT AND TAKE THE FIRST RIGHT AND GO STRAIGHT INTO THE PARKING LOT)

IF YOU COME IN ON 460 WEST MAKE A LEFT AT THE FIRST LIGHT AND TAKE THE FIRST RIGHT AND GO STRAIGHT INTO THE PARKING LOT)

PHONE NUMBER: (502) 573-0397

FAX NUMBER: (502) 573-1058

